

Application for Tenancy



By completing this form you are instructing us to enter into negotiations with the owner of your chosen property.

Property address: _____

Rental (£) Per week: _____ Rates (£) Per week: _____ Proposed move-in date: _____

Name: _____ National Insurance no: _____

Current Address: _____

Mobile: _____ Email: _____

If you are currently in receipt of housing benefit, If yes Please state your Unique reference number below

Employment details:

Occupation: _____

Length Of Service: _____

Company name: _____

Contact: _____

Address: _____

Tel: _____

Email: _____

Current landlord:

Mr/ Mrs/ Ms/ Miss: _____

Address: _____

Tel: _____

Email: _____

Length of time renting property: _____

Further Information:

Do you have pets? YES NO

Please state if you are a Smoker or Non Smoker _____

Will anyone aged under 18 be residing at the property? YES NO

If you have answered YES to any of these questions, or if there is any further information you think the owner should be aware of, please provide details below:

Conditions of offer: Please specify any requests or conditions attached to the offer you are making. These points will be included in your tenancy agreement. If they are agreed by the property owner.

I confirm that the above information is accurate and that I have read and understood the terms and conditions detailed overleaf. I accept that in signing this document I am bound by its entire contents.

Signed _____ Date: _____



Administration fees

An administration fee of **£65** will be payable upon creation of a legally binding tenancy agreement. Should you wish to terminate your tenancy before the end of the tenancy and the landlord agrees that you can terminate early, you will be responsible for the payment of the outstanding commission due from the landlord for the remainder of the tenancy, unless you exercising a break clause which is contained in your tenancy agreement.

It is your obligation to obtain a written consent from the landlord for any change in the identity of the tenants. Upon receipt of this consent Midas will draw up a tenancy agreement for signature by all parties. An administration fee of **£25** will be charged for this service.

Midas reserve the right to change the schedule of fees and these terms of business.

If throughout the tenancy any alterations are made in relation to NIHE claims a **£25** administration fee will be charged.

References/identification

We will take up references based on the details that you have supplied to us. These references may be passed to our client so that they can make a decision on granting a tenancy.

Before the tenancy can proceed you need to provide us with a photo ID in the form of a passport or driving licence. You are responsible for any administration charges levied by your own bank in relation to obtaining a reference.

Deposit

A deposit of **£500.00** must be paid in cleared funds when you sign the tenancy agreement and is held by my the Tenancy Deposit Scheme for the duration of the tenancy. This will only be refunded at the end of the tenancy when all parties are satisfied.

Payment of rent

The first instalment of rent must be paid in cleared funds when you sign the tenancy agreement. Thereafter, rent is payable by Standing Order (unless agreed otherwise) to arrive on the due date as stated in the tenancy agreement. All standing orders must be set up so funds debit from your account three days before the rent is due.

A **£25** late fee will be applied to all late rental payments.

Check in and check out

Midas will be instructed by the landlord as to what arrangements are to be made for the inventory and check-in and the tenant will be liable for the check - out (and any missed appointments). We advise you to make yourself available for the check - in and check - out to avoid the possibility of disputes.

Management of the property

At the start of the tenancy we will tell you who is responsible for the managing of the property. This is not always Midas. Where we are not managing the property we cannot authorise any repairs or maintenance or guarantee the speed at which repairs will be carried out. Where we are managing the property, we may have to obtain the landlords consent before proceeding with a repair.

Where me manage a property and hold keys, we can usually provide access to contractors (with your permission). However where we do not hold keys or the contractor is not willing to collect keys, it is your responsibility to provide access.

Insurance

It is your responsibility to insure your own belongings throughout the tenancy.

Utilities

You will be responsible for the payment of telephone, gas (Oil), water and electricity accounts at the property during your tenancy, as well as the Rates (if no agreement is made at start of tenancy) it is your responsibility to notify the relevant authorities that you are moving into/out of the property. You are also responsible for ensuring that a valid television licence remains in place for the duration of the tenancy.

Renewal of tenancy

Please contact us in advance if you wish to extend your tenancy. If the tenancy is renewed, there will be no charge for this service.

Apply online for properties

Please visit our website to make an online application for your preferred property, Email references, Photographic ID to the following address for all applying tenants

E: admin@midaslettingagents.com

Or why not leave in person to our office

**Midas Sales Lettings & Management
38 Foyle Street
Derry
BT48 6AP
02871357872**

I confirm that the above information is accurate and that I have read and understood the terms and conditions detailed overleaf. I accept that in signing this document I am bound by its entire contents.

Signed _____ Date: _____